

NOTICE OF PUBLIC MEETING

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **5:00 p.m., Tuesday, June 27, 2023, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Presentation of Service and Meritorious Awards;
4. Approve the minutes of the May 23, 2023 regular meeting;
5. Approve Fiscal Year Ended December 31, 2022 Audit Report and authorize necessary filings of same, including submission to Harris County Commissioner's Court;
6. Administration, Dispatch and Logistics Facilities Construction/Development Report, including:
 - a. status of construction of Phase II of District Administration complex by J.E. Dunn Construction Company, and take any necessary actions on same;
 - b. consider construction pay applications and/or change orders; and
 - c. status of survey of District Administration property and take any necessary actions on same;
7. Chief Executive Officer's Report, including:
 - a. review compliance, communications, human resources matters, clinical matters and operations;
 - b. review proposals for cleaning and janitorial services for District facilities and take necessary action in connection with same;
 - c. review and approve Contract with Sun Coast Resources, LLC and rescind prior approvals regarding same;
 - d. review and approve Lease Agreement with Harris County Emergency Services District No. 13;
 - e. review and approve Service Agreement with AssureHire, Inc.;
 - f. Order Declaring Property as Surplus or Salvage Property and Authorizing Sale or Disposal of Same;
 - g. review and approve Broker of Record letter for health insurance benefits; and
 - h. status of i.e. Smart Systems;
8. Chief Financial Officer Report, including:
 - a. approve payment of bills and issuance of checks;
 - b. review Investment Report; and
 - c. review status of payroll services transition and take any necessary actions on same;
9. Tax Assessor/Collector's Report;

10. Attorney's Report, including:
 - a. review recent Public Information Act requests and status of responses to same;
 - b. review matters pertaining to Texas Secretary of State's Randomized Audit of May 7, 2022 Elections, if necessary;
 - c. status of *Cypress Creek Emergency Medical Services vs. the District, et al.*, and related legal matters and take any necessary actions on same; and
 - d. review release of District patient protected health information and take any necessary actions on same;
11. Review District personnel matters;
12. Reschedule July 25, 2023 Board meeting, as necessary;
13. Executive Session pursuant to Chapter 551, Texas Government Code, ("Open Meetings Act") to discuss District matters, as may be necessary; and
14. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act ("OMA") to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the OMA that authorizes the closed or Executive Session.

EXECUTED this 23rd day of June, 2023.

(DISTRICT SEAL)



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